

Buckworth Parish Council

Chairman: Bob Hart
Address: Holly Cottage
Barham Road
Buckworth

Clerk: Karen Peck
19 High Street
Aldreth, Cambs
CB6 3PQ

Email: bob.hart@talk21.com

Email: clerk.buckworthpc@gmail.com

Annual Meeting of Buckworth Parish Council to take place on Thursday 19th May 2022, at 7pm in Buckworth Cricket Club

Members of the public are welcome to attend and speak on any item on this agenda for the first 10 minutes of the meeting. They are then welcomed to remain and observe the rest of the meeting.

AGENDA

- 190522/1 TO ELECT A CHAIRMAN**
- 190522/2 TO ELECT A VICE CHAIRMAN**
- 190522/3 TO RECORD APOLOGIES FOR ABSENCE**
- 190522/4 MEMBERS' DECLARATIONS OF INTEREST**
- 190522/5 COOPTION OF COUNCILLOR**
- 190522/6 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**
Parish Council Minutes from 14th March 2022
- 190522/7 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS**
- 190522/8 OPEN FORUM FOR PUBLIC PARTICIPATION**
Please note all issues to be raised in this section must be sent to the Clerk via email 24 hours before the meeting is due to commence. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 190522/9 TO APPROVE AND ADOPT THE STANDING ORDERS**
- 190522/10 TO APPROVE AND ADOPT THE FINANCIAL REGULATIONS, INTERNAL FINANCIAL CONTROLS, NEW FINANCIAL YEARS ASSURANCES AND SIGNATORIES FOR 2022/23**
- 190522/11 TO APPROVE THE STANDARDS AND CODE OF CONDUCT FOR MEMBERS**
- 190522/12 TO APPROVE ALL COUNCIL POLICIES**
- 190522/13 INTERNAL AUDIT REPORT 2021/22 TO BE ACCEPTED AND APPROVED**
- 190522/14 INTERNAL AUDIT REVIEW 2021/22**
- 190522/15 AGAR 21/22: EXTENAL AUDIT CERTIFICATE OF EXEMPTION**

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190522/16 AGAR 21/22: ANNUAL GOVERNANCE STATEMENT TO BE APPROVED

190522/17 AGAR 21/22: ANNUAL ACCOUNTING STATEMENT TO BE APPROVED

190522/18 APPOINTMENT OF INTERNAL AUDITOR 2022/23

190522/19 PLANNING TO CONSIDER: none

TO UPDATE: none

190522/20 MATTERS ARISING:

- a) Anglian Water Update – if any
- b) To approve banking changes as necessary
- c) To note at the next meeting of the new Parish Council, priorities and areas of responsibility will be agreed. Ongoing issues of Well, Website, dog waste bins will be discussed at that next meeting
- d) To approve purchase of a new laptop and set budget
- e) CCC Transport Strategy Stakeholder Engagement Survey 2022
- f) Jubilee Update and to note donation amount received from Jubilee Working Group and agree the Parish Councils grant amount
- g) To discuss CAPALC Renewal - £184.07
- h) To note the repainting of the post-box is not the responsibility or property of the Parish Council and any remedial works should be directed to Royal Mail

190522/21 FINANCE

- a) To approve bank Reconciliation for March and April 2021 – circulated before meeting.
- b) PAYMENTS:
HMRC, Wages £170.94 BACS
- c) DIRECT DEBITS PAID: None
- d) INCOME
HDC – Precept £3600.00 BACS

190521/22 DIARY DATES – Next meeting of the Council will be 4th July 2022

K Peck
Karen Peck
Clerk & Responsible Finance Officer
Buckworth Parish Council
13th May 2022