

**Draft MINUTES OF MEETING OF BUCKWORTH PARISH COUNCIL HELD
On Monday 30 June 2014 in Buckworth Church**

PRESENT CLLRS COOPER , MRS MORRISON , CLLR DAVISON, WATERHOUSE and WARRENER

1. APOLOGIES FOR ABSENCE - none received

1.a OPEN FORUM This will last for 10 minutes. Members of the public may ask question or raise points on items on this agenda or, for inclusion at the next meeting. Council Members may speak concerning items for which they are declaring a prejudicial interest. Once the meeting starts, members of the public are reminded that they may not speak.

1.b COUNCILLOR'S INTERESTS To receive from Councillors declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda items. See also flow chart from HDC, a copy of which has been given to each councillor for reference purposes. Cllr Morrison declared an interest in item 5b – cheque for office supplies 100442 and Cllr Davison declared an interest also in item 5b – cheque 100443 cheque for office supplies

2. MINUTES OF LAST MEETING – 19 May 2014 – these were approved and signed as a true record

3.MATTERS ARISING

- a. Woolley Hill Wind Farm – Cllrs Cooper and Morrison reported back on the liaison group meeting attended and on the procedures for the community fund committee.
- b. Buckworth Open Gardens – this had been a great success with over 130 tickets sold and over £1000 raised. Cllr Waterhouse and Cllr Morison seconded a letter of thanks to Hazel Cooper.
- c. Parish plan – the meeting with Ian Dewar from CAPALC was very informative. It was agreed to proceed as he suggested – contact HDC to see what the district plan is for Buckworth and contact Cambs CC to see what demographic data they hold before taking further steps.
- d. New IT and website- this is going well. Next step will be to create a facility for e mail correspondence.
- e. Grass cutting tenders- three had been sent out as required by financial regs. No replies as yet.

4. AGENDA ITEMS

- a. Adoption of new code of conduct – this was duly adopted and Councillors provided duly signed declarations of interest.
- b. The revised financial regulations were duly adopted and signed.
- c. It was agreed that thank you letter be sent to Roger Walters for his work on the internal audit

5.FINANCE AND GENERAL PURPOSE

- a. Cllr Davison circulated the current financial report and confirmed that the Audit and governance statement had been duly sent to the external auditor as required.
- b. Payment for approval – cheque no 100442 to Fiona Morrison for £21.47 for office supplies and cheque number 100443 to John Davison £8.40 for office supplies - these were approved. The bank statements were reconciled with the financial report and duly signed.

c. Next meetings to be 1 September, 6 October and 17 November

d. Councillor Cooper had received thank you letter form Woodlands Cancer Centre for the donation from the May Day Walk collection.

NOTICES AND CORRESPONDANCE

- a. Cllr Bywater – local highway improvement 2015/16 application form
- b. Rockall Tracy – statement of community involvement
- c. Cllr Bywater – key issues June 2014-07-14
- d. Emma Glover – promotional support for safe and well services
- e. CST – gulley governance programme 2014-07-14
- f. CAPALC – governance and accountability for local councils
- g. A14 Cambridge to Huntingdon pre application consultation
- h. Update – HDC revised code of conduct
- i. Nicola Webster – HDC town and parish alert
- j. Cambs Acre News digest June 2014-07-14
- k. Code of Conduct HDC revised code of conduct.

THE MEETING CLOSED AT 9.20PM

